



Application for Employment

Village of Hortonville
531 N Nash Street
Hortonville, WI 54944

The Village of Hortonville is an equal opportunity employer

PERSONAL INFORMATION

Name
Last First Middle

Address
Street City State ZIP

Home Phone: Cell Phone: E-mail address:

Are you at least 18 years old? Yes No Are you legally eligible to work in the United States? Yes No

If you are applying for a job that requires a driver's license, do you have a valid WI Driver's License? Yes No

If you are applying for a job that requires a CDL, list classes and endorsements.

How did you become aware of this job opening?

Position applying for: Date you can start: Salary desired:

Are you employed now? Yes No Have you previously been employed by the Village of Hortonville? Yes No

The Village of Hortonville prohibits employment of an individual if he/she would be directly supervising or receiving supervision from a family member.
List any relative employed by the Village of Hortonville:

Military Experience	From	To	Active Duty or Reserve	Primary Duty/Skills

EDUCATION

Education	Name & Location of School	No. of Years	Did you Graduate?	Subjects Studied
High School				
Technical College				
Additional Education				
Additional Education				

FORMER & PRESENT EMPLOYERS (List last four employers, starting with current one first).

Date Month/Year	Name & Address of Employer	Title	Reason for leaving
From To			
Supervisor Name:		Phone:	May we contact? Yes No
From To			
Supervisor Name:		Phone:	May we contact? Yes No
From To			
Supervisor Name:		Phone:	May we contact? Yes No
From To			
Supervisor Name:		Phone:	May we contact? Yes No

SKILLS and Credentials: List any skills or credentials you have that are applicable to the position for which you are applying: (include clerical, computer, mechanical, supervisory, etc.)

PROFESSIONAL REFERENCES: List individuals who can speak to your work experience and skills as an employee.

Name	Title	Phone Number	Email Address	Relationship

Accommodation:

Can you perform the essential functions of the position applied for, with or without reasonable accommodation? Yes No

Indicate or suggest accommodations we could provide to enable you to perform the essential functions of the job.

READ CAREFULLY BEFORE SIGNING (This form will not be accepted without a signature & date)

I understand that misrepresentation, omissions or falsification of facts on this application will result in the rejection of this application or, if later hired, may be cause for dismissal of employment. I further understand that this employment application and any other company documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment under proper notice, and may be terminated by the employer at any given time and for any reason. I authorize investigation of all statements & employment information contained in this application, and I hold blameless all who gives or receive such information.

Signature

Date